Students may check cell phones during class transition.

Students may not use cell phones during class or lunch.

Student may not make phone calls, on their cell phones, at any point during the day.

Students must turn in their cell phones to their teachers at the beginning of each block. Failure to turn in phones will result in consequences listed below.

Airbuds and bluetooth speakers may not be used at any point during the instructional day. They must be stored away and out of sight.

## Cell Phones and Electronic Devices:

According to CMS policy, the district is not responsible for theft, loss, or damage to PTDs or other electronic devices brought onto CMS property. Students are not to charge PTDs at any point during the school day. Students must turn in cell phones to the lock box at the start of each class. Students found with "ghost/burner" phones will be addressed as 2nd offense and call for CSA's to take to grade-level BMT

Students found on phones in hallway during class time will be addressed as 2nd offense and take to grade-level BMT

\*Students may check their phones during transition time\*
Students may not use their cell phones, at any time, to make phone calls.
Earbuds are not allowed during the official school day
Bluetooth speakers are not allowed to be used on campus.

1st Offense: Individual teacher classroom expectations. (such as: warning, loss of phone for 1 block, parent contact) Failure to surrender phone to teacher for the 1<sup>st</sup> offense automatically yields a 2<sup>nd</sup> offense consequence.

2nd Offense: Referral to administration. Teacher will call security and have them take the cell phone to the grade level administrator. All cell phones and electronic devices will be held by administration for the equivalent of one full day. Failure to surrender to any staff will result in 3 days OSS.

3rd Offense: Referral to administration. Teacher will call security and have them take the cell phone to the grade level administrator. All cell phones and electronic devices will be held for the equivalent of 3 full days with parent pick up. Failure to surrender to any staff will result in 3 days OSS.

4th Offense: Referral to administration. Teacher will call security and have them take the cell phone to the grade level administrator. All cell phones and electronic devices will be held by administration for the equivalent of 3 full days with parent/guardian pick up. In addition, 3 days of ISS will be assigned and the student will become a 90-Day Rule violator. Failure to surrender to any staff will result in 3 days OSS.

	5th Offense: Referral to administration. Teacher will call for security to remove the electronic device/phone and hand it in to administration. All cell phones and electronic devices will be held by administration for the equivalent of 5 full days with parent pick up and 5 days ISS. Failure to surrender to any staff will result in 3 days OSS.
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