## **Required PD Documentation:**

- 1. Maintain sign-in sheets, agendas, handouts, and notes
- 2. Provide renewal credit (when appropriate)
- 3. Teacher feedback on PD (surveys, questionnaires, etc.)
- 4. Documentation that shows information learned is being implemented correctly
- 5. Documentation that shows PD is impacting student achievement
- 6. Analyze effectiveness & decide the next stepn